

Date:01/06/2018

2018-19

INTERNAL QUALITY ASSURANCE CELL (IQAC)


2018-19/01 MEETING AGENDA


To,

1. **Dr. Rohini Kelkar**
2. **Girish Gokhale**
3. **Murli Anantha**
4. **Asif Rampurawala**
5. **Vijay Gawde**
6. **Pushpa Mahapatro**
7. **Umesh Koyande**
8. **Sandip Khandekar**
9. **Abhijit Rane**
10. **Dr. Sarika Chouhan**
11. **Reshma Suryavanshi**
12. **Shri Milind Tadvalkar**
13. **Aditya Karandikar (Alumni)**
14. **Akshay Gosavi (GS Council)**
15. **Akash Mane (GS Council)**
16. **Principal Venkatramani**
17. **Prof. Suresh Patil**
18. **Ms. Poonam Mirwani**

Dear Sir/Madam,

It is my pleasure to inform you that the First Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2018-2019 is scheduled to be held on 11th June, 2018 at 10:30 am in Board Room M Block 7th Floor. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/01 MEETING AGENDA

The following agenda-items shall be discussed in the Meeting of IQAC that has been scheduled to be held On 11th June, 2018 in Board Room, M Block.

Agenda Item	Particulars
1	To confirm the minutes of Meeting of IQAC held on 30 th March,2018
2	Re constitution of IQAC
3	Proposed IQAC Activities
4	Introduction to New Committee Members
5	Proposal for Value Added Courses

A. K. Kulkarni






Meeting Schedule Time : 10:30 am		Starting Time :		10:30 am	
Meeting of	IQAC	Meeting No.	2018-19/01	Held on	11/06/2018

Members present:

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Prof. Suresh Patil
16. Principal Venkatramani
17. Poonam Mirwani


The following are the Minutes of Meeting of IQAC held on 11/06/2018 at 10:30 am in the Board Room, M Block.


Sr. No.	Minutes of Meeting				
1	Welcome of all members by Dr. Rohini Kelkar				
2	Introduction of all committee members				
3	Re Constitution of IQAC team The following IQAC Members have been appointed:				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>1. Chairperson</td> <td>Dr. Rohini Kelkar</td> </tr> </table>			1. Chairperson	Dr. Rohini Kelkar
					
1. Chairperson	Dr. Rohini Kelkar				



	2. Senior Administrative officers	1. Shri Girish Gokhale 2. Murli Anantha	
	3. Teachers	1. Asif Rampurawala 2. Vijay Gawde 3. Pushpa Mahapatro 4. Umesh Koyande 5. Sandip Khandekar 6. Abhijit Rane 7. Dr. Sarika Chouhan 8. Reshma Suryavanshi	
	4. One member from the Management	Shri Milind Tadvalkar	
	5. One/two nominees from local society, Students and Alumni	1. Aditya Karandikar (Alumni) 2. Akshay Gosavi (GS Council) 3. Akash Mane (GS Council)	
	6. One/two nominees from Employers/industrialists/stakeholders	1. Principal Venkatramani 2. Prof. Suresh Patil	
	7. Director of IQAC	Ms. Poonam Mirwani	
4	Proposed IQAC Activities: <ul style="list-style-type: none"> Principal Venkataramani suggested that IQAC can conduct Academic and Administrative Audits. Principal Dr Rohini Kelkar suggested Moodle to be used as LMS. Parent Interaction Committee to organise induction programme for the students of 2018-2019 Batch Preparation for College Development Committee Meeting 		
5	Introduction to New Committee Members		
6	Proposal for Value Added Courses approved: <ul style="list-style-type: none"> Tally ERP 9 WITH GST WEB HOSTING AND WORD-PRESS 		
7	Other dialogues <ul style="list-style-type: none"> Quality policy and ICT Policy to be framed 		

The meeting ended with a vote of thanks.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 11/06/2018 at 10:30 am in the Board Room, M Block.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Present
14	Akshay Gosavi (GS Council)	Present
15	Akash Mane (GS Council)	— Absent —
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal




Date: 13/7/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

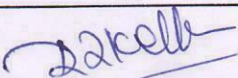
Following is the Action taken Report of First Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 11th June, 2018 at 10:30 am in Board Room M Block 7th Floor.

Sr. No.	Minutes of Meeting	ATR
1.	Welcome of all members by Dr. Rohini Kelkar	
2.	Introduction of all committee members and Re Constitution of IQAC team	
3.	Proposed IQAC Activities: <ul style="list-style-type: none"> • Principal Venkataramani suggested that IQAC can conduct Academic and Administrative Audits. • Principal Dr Rohini Kelkar suggested Moodle to be used as LMS. • Parent Interaction Committee to organise induction programme for the students of 2018-2019 Batch • Preparation for College Development Committee Meeting 	<ul style="list-style-type: none"> • Academic and Administrative Audits 2015-2018 work in progress • Website Committee Conducted the Workshop on Implementing MOODLE for Upload on 1st June 2018. • Parent Interaction Committee Conducted the Induction Programme for the students of 2018-2019 Batch • Preparations in progress
4.	Proposal for Value Added Courses approved: <ul style="list-style-type: none"> • Tally ERP 9 WITH GST • WEB HOSTING AND WORD-PRESS 	<ul style="list-style-type: none"> • VAC on Tally ERP 9 with GST Organised on 20th July to 21st July 2018. • VAC on Web Hosting and Word-Press organised on 15th July 2018.
5.	Quality policy and ICT Policy to be framed	<ul style="list-style-type: none"> • In progress


Prof. Poonam Mirwani

Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar

Principal

Date: 07/07/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-19/02 MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 2nd Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 16th July 2018 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/02 MEETING AGENDA

The following agenda-items shall be discussed in the 2nd Meeting of IQAC that has been scheduled to be held On 16th July, 2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 1 st Meeting of IQAC held on 11 th June ,2018
2	Planning of Committee Activities
3	To apply for Additional Intake for all courses.
4	Placement Orientation for Third Year Students
5	Proposal for Industrial Visits
6	Mid-term examination of First years to be conducted on Moodle
7	Proposal to set up Center of Excellence by ATS Infotech Ltd.

Rakcell



Meeting Schedule Time : 11:00 am		Starting Time :		11:00 am	
Meeting of	IQAC	Meeting No.	2018-19/02	Held on	16/07/2018

Members present:


1. Dr. Rohini Kelkar
2. Murlī Anantha
3. Asif Rampurawala
4. Vijay Gawde
5. Pushpa Mahapatro
6. Umesh Koyande
7. Sandip Khandekar
8. Abhijit Rane
9. Dr. Sarika Chouhan
10. Reshma Suryavanshi
11. Shri Milind Tadvalkar
12. Ms. Poonam Mirwani


The following agenda-items were discussed in the 2nd Meeting of IQAC that held on 16th July 2018 at 11:00 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 11 th June 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members
2	Resolved that committees to conduct activities as per plan
3	Resolved that process of applying for additional intake for all the courses will start immediately
4	Resolved that Placement Committee will organise the orientation session for all final year students
5	Resolved that industrial visits to be organised immediately after Mid-Term
6	Resolved that Mid-term examination of First years to be conducted on Moodle

7	Resolved that MOU to be signed with ATS Infotech Ltd to set up Center of Excellence and Microsoft Certification Course on CPMA to be conducted in August.
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The meeting ended with a vote of thanks to the Chair.


Prof. Poonam Mirwani
Coordinator IQAC

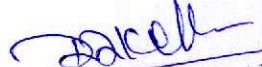

Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 16th July 2018 at 11:00 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	AB
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	AB
14	Akshay Gosavi (GS Council)	AB
15	Akash Mane (GS Council)	AB
16	Principal Venkatramani	AB
17	Prof. Suresh Patil	AB
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



Date: 18/08/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)


Action taken Report

Following is the Action taken Report of Second Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 16th July, 2018 at 11:00 am in Principal's cabin:

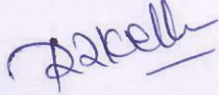
Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 11 th June 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members	
2.	Resolved that committees to conduct activities as per plan	Regular monitoring was done by IQAC to ensure conduct of Committee and departmental activities.
3.	Resolved that process of applying for additional intake for all the courses will start immediately .	Applied for additional intake and got approval for additional seats from University of Mumbai
4.	Resolved that Placement Committee will organise the orientation session for all final year students	Conducted by Placement Committee on 3 rd July 2018.
5.	Resolved that industrial visits to be organised immediately after Mid-Term	<ul style="list-style-type: none"> • Industrial visit to Khosla Profil Pvt. Ltd. (Wada)- BMS department organised on 13 August 2018. • Industrial visit to Mahananda dairy)- BAF department organised on 13 August 2018. • Networking & systems cluster - industrial visit CETTM Powai B.SC.(IT) department organised on 13 August 2018 • Study tour to NSE by BFM department organised on 14th August 2018. • Industrial visit to all India radio by electronics department organised on 14th August 2018. • Industrial visit to 3D Microsystem By electronics department organised on 14th August 2018.



6.	Resolved that Mid-term examination of First years to be conducted on Moodle	Mid-term examination of First year's students conducted on Moodle as per schedule
7.	Resolved that MOU to be signed with ATS Infotech Ltd to set up Center of Excellence and Microsoft Certification Course on CPMA to be conducted in August.	MOU signed with ATS Infotech Ltd to set up Center of Excellence and Microsoft Certification Course on CPMA


Prof. Poonam Mirwani
Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar
Principal

Date: 06/08/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)


2018-19/03 MEETING AGENDA


To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 3rd Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 20th August 2018 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/03 MEETING AGENDA

The following agenda-items shall be discussed in the 3rd Meeting of IQAC that has been scheduled to be held on 20th August,2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 2 nd Meeting of IQAC held on 16 th July,2018
2	Students Feedback activity
3	Mentoring Sessions
4	Guest lectures, Seminar and Workshops
5	MOOCs Courses to be promoted
6	Media Conclave -MAADHYAM to be organized in October 2018
7	Briefing the committee about status of AQAR 2017-18

Dakell



Meeting Schedule Time : 11:00 am		Starting Time :		11:10 am	
Meeting of	IQAC	Meeting No.	2018-19/03	Held on	20/08/2018

Members present:

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Aditya Karandikar (Alumni)
13. Akshay Gosavi (GS Council)
14. Prof. Suresh Patil
15. Ms. Poonam Mirwani


The following agenda-items were discussed in the 3rd Meeting of IQAC that held on 20th August 2018 at 11:10 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 16 th July 2018 were read by IQAC coordinator Dr Sarika Chouhan and confirmed by members
2	Resolved that students feedback should be taken.
3	Resolved that Mentoring to be done rigorously
4	Resolved that Guest lectures, Seminar and Workshops to be conducted
5	Resolved that MOOCs Courses to be undertaken
6	Resolved that Media Conclave -MAADHYAM to be organized on 4 th October 2018

7	<p>Annual Quality Assurance Report</p> <ul style="list-style-type: none">• Individual tasks were assigned to all the members• Individual Reports with all supporting documents to be submitted by all the members by 25/10/2018• AQAR to be uploaded on NAAC Website by December 20/12/2018
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The meeting ended with a vote of thanks to the Chair.


Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 20th August 2018 at 11:10 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	AB
13	Aditya Karandikar (Alumni)	Present
14	Akshay Gosavi (GS Council)	Present
15	Akash Mane (GS Council)	AB
16	Principal Venkatramani	AB
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal




Date: 17/09/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

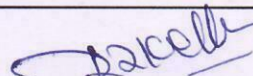
Following is the Action taken Report of Third Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 20th August 2018 at 11:00 am. in the Principal's cabin.

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 16 th July 2018 were read by IQAC coordinator Dr Sarika Chauhan and confirmed by members	
2.	Resolved that student's feedback should be taken.	Regular monitoring was done by IQAC to ensure conduct of Student feedback conducted on 30 th August.
3.	Resolved that Mentoring to be done rigorously	Regular monitoring was done by IQAC to ensure conduct of Mentoring Sessions by assigned mentors.
4.	Resolved that Guest lectures, Seminar and Workshops to be conducted	All planned Guest lectures, Seminar and Workshops conducted to enhance student's readiness and fill the gap between academia and industry.
5.	Resolved that MOOCs Courses to be undertaken	Conducted as per plan.
6.	Resolved that Media Conclave - MAADHYAM to be organized on 4 th October 2018	Media Conclave -MAADHYAM organized on 4 th October 2018
7.	Annual Quality Assurance Report <ul style="list-style-type: none"> • Individual tasks were assigned to all the members • Individual Reports with all supporting documents to be submitted by all the members by 25/10/2018 • AQAR to be uploaded on NAAC Website by December 20/12/2018 	Regular monitoring was done by IQAC for Preparation of Annual Quality Assurance Report.


Prof. Poonam Mirwani

Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar

Principal

Date: 08/09/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)


2018-19/04 MEETING AGENDA

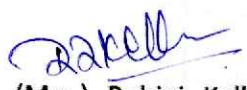
To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 4th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 19th September 2018 at 12:30 pm in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/04 MEETING AGENDA

The following agenda-items shall be discussed in the 4th Meeting of IQAC that has been scheduled to be held on 19th September, 2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 3 rd Meeting of IQAC held on 20 th August 2018
2	Proposal for International Multidisciplinary Conference VCMT 2019
3	Session on Women's Health by WDC
4	To organise departmental Sports League
5	Performance Improvement & Merit Batch sessions to be conducted
6	Library Committee to organise Elocution Competition

Sakell



Meeting Schedule Time : 12:30 pm		Starting Time :		12:35 pm	
Meeting of	IQAC	Meeting No.	2018-19/04	Held on	19/09/2018

Members present:


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Sandip Khandekar
8. Abhijit Rane
9. Dr. Sarika Chouhan
10. Shri Milind Tadvalkar
11. Akshay Gosavi (GS Council)
12. Principal Venkatramani
13. Prof. Suresh Patil
14. Ms. Poonam Mirwani

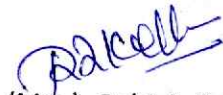
The following agenda-items were discussed in the 4th Meeting of IQAC that held on 19th September 2018 at 12:30 pm. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 20 th August 2018 were read by IQAC coordinator Ms.Poonam Mirwani and confirmed by members
2	Resolved that International Multidisciplinary Conference VCMT 2019 to be held on 8 th & 9 th February 2019.
3	Resolved that Session on Women's Health will be organised by WDC
4	Resolved that Verve & Vigour to be conducted from 19 th December to 22 nd December 2018
5	Resolved that Performance Improvement & Merit Batch sessions to be conducted

6.	Resolved that Library Committee to organise Elocution Competition on 6 th October 2018
7	Resolved that Departmental Sports League to be conducted from 5 th October 2018

The meeting ended with a vote of thanks to the Chair.


Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 19th September 2018
at 12:30 pm. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Absent
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Absent
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Akshay Gosavi (GS Council)	Present
15	Akash Mane (GS Council)	Absent
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



Date: 12/10/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of fourth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 19th Sep 2018 at 12:30 am. in the Principal's cabin.

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 20 th August 2018 were read by IQAC coordinator MS. Poonam Mirwani and confirmed by members	
2.	Resolved that International Multidisciplinary Conference VCMT 2019 to be held on 8 th & 9 th February 2019.	Two Days International Multidisciplinary Conference VCMT Organised by Research and Development Committee on 8 th & 9 th February 2019.
3.	Resolved that Session on Women's Health will be organised by WDC	Women's Health Session Conducted by WDC on 8 th Sep 2019.
4.	Resolved that Verve & Vigour to be conducted from 19 th December to 22 nd December 2018	Verve & Vigour Organised by Student Council from 19 th December to 22 nd December 2018 .
5.	Resolved that Performance Improvement & Merit Batch sessions to be conducted	Conducted as per schedule prepared by all departments.
6.	Resolved that Library Committee to organise Elocution Competition on 6 th October 2018	Library Committee Conducted Elocution Competition on 6 th October 2018.
7.	Resolved that Departmental Sports League to be conducted from 5 th October 2018	Departmental Sports League Organised on 5 th October 2018


Prof. Poonam Mirwani

Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar

Principal



Date: 08/09/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-19/05 MEETING AGENDA

To,


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 5th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 15th October 2018 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/05 MEETING AGENDA

The following agenda-items shall be discussed in the 5th Meeting of IQAC that has been scheduled to be held on 15th October, 2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 4 th Meeting of IQAC held on 19 th September, 2018
2	To organise Scholars Day
3	Distribution of Cloth Bags
4	Verve & Vigour
5	VCMT-2019
6	Conduct of Academic Audit
7	Conduct of Book Review/Paper Review/Technical Review for Faculties
8	Conduct workshop on "Guidance on Planning for NAAC Re- Accreditation"

A. K. Kulkarni



Meeting Schedule Time : 11:00 am		Starting Time :		11:15 am	
Meeting of	IQAC	Meeting No.	2018-19/05	Held on	15/09/2018

Members present:

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Umesh Koyande
7. Sandip Khandekar
8. Dr. Sarika Chouhan
9. Reshma Suryavanshi
10. Shri Milind Tadvalkar
11. Aditya Karandikar (Alumni)
12. Akshay Gosavi (GS Council)
13. Akash Mane (GS Council)
14. Principal Venkatramani
15. Ms. Poonam Mirwani

The following agenda-items were discussed in the 5th Meeting of IQAC that held on 15th September 2018 at 11:15 pm. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 20 th August 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members
2	Resolved that Scholars Day to be held on 13 th October 2018.
3	Resolved that Distribution of Cloth Bags will be done on 12 th October 2018
4	Resolved that Verve & Vigour to be conducted from 19 th December to 22 nd December 2018
5	Finalised the Themes and resource persons for VCMT-2019
6	Academic Audit to be conducted on 17 th December 2018
7	Regular Conduct of Book Review/Paper Review/Technical Review for faculties from 22 nd October 2018
8	Resolved to conduct workshop on "Guidance on Planning for NAAC Re-Accreditation" on 3 rd November 2018

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC





Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 15th October 2018 at 11:15 pm. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	— AB —
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	— AB —
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Present
14	Akshay Gosavi (GS Council)	Present
15	Akash Mane (GS Council)	Present
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	— AB —
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



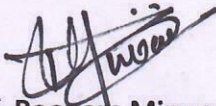
Date: 1/11/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)


Action taken Report

Following is the Action taken Report of fifth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 1st October 2018 at 11:15 am. in the Principal's cabin.

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 20 th August 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members	
2.	Resolved that Scholars Day to be held on 13 th October 2018.	Scholars Day conducted on 13 th October 2018 to felicitate Class and subject toppers.
3.	Resolved that Distribution of Cloth Bags will be done on 12 th October 2018.	Cloth bags distribution at Ranade road Dadar west be done on 12 th October 2018. Around 1000 cloth bags were stitched and distributed by NSS volunteers
4.	Resolved that Verve & Vigour to be conducted from 19 th December to 22 nd December 2018.	Verve & Vigour to be Organised from 19 th December to 22 nd December 2018.
5.	Finalised the Themes and resource persons for VCMT-2019.	Research & Development committee Finalised the Themes and resource persons for VCMT-2019.
6.	Academic Audit to be conducted on 17 th December 2018	Work in progress for Academic and administrative Audit for the three preceding academic years i.e. 2015-16, 2016-17 and 2017-18
7.	Regular Conduct of Book Review/Paper Review/Technical Review for faculties from 22 nd October 2018	Regular Conduct of Book Review/Paper Review/Technical Review for faculties conducted as per plan.
8.	Resolved to conduct workshop on "Guidance on Planning for NAAC Re-Accreditation" on 3 rd November 2018	Ground work done by IQAC for One Day Workshop on "Guidance on Planning for NAAC Re-Accreditation" to be conducted on 30 th November 2018


Prof. Poonam Mirwani
Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar
Principal

Date: 22/10/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-19/06 MEETING AGENDA

To,


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

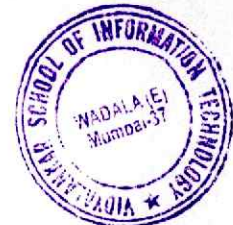
It is my pleasure to inform you that the 6th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 2nd November 2018 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/06 MEETING AGENDA

The following agenda-items shall be discussed in the 6th Meeting of IQAC that has been scheduled to be held on 2nd November, 2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 5 th Meeting of IQAC held on 1 st October 2018
2	To conduct AAP Workshop for all the courses
3	To organise Seminar on IPR & Patent
4	To conduct Spoken Tutorial Online Exam for Staff
5	To conduct Bridge Courses
6	To conduct Value Added Courses

Rakell



Meeting Schedule Time : 11:00 am		Starting Time :		11:15 am	
Meeting of	IQAC	Meeting No.	2018-19/06	Held on	02/11/2018


Members present:


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Pushpa Mahapatro
6. Umesh Koyande
7. Sandip Khandekar
8. Abhijit Rane
9. Dr. Sarika Chouhan
10. Reshma Suryavanshi
11. Shri Milind Tadvalkar
12. Principal Venkatramani
13. Prof. Suresh Patil
14. Ms. Poonam Mirwani

The following agenda-items were discussed in the 6th Meeting of IQAC that held on 2nd November 2018 at 11:05 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 1 st October 2018 were read by IQAC coordinator Ms Poonam Mirwani and confirmed by members
2	Resolved that AAP Workshop to be conducted from 17 th November 2018
3	Resolved that Seminar on IPR and Patent will be organised on 20 th November 2018
4	Resolved that Spoken Tutorial Online Exam to be conducted from 26 th November 2018 for the Faculty.
5	Resolved that Bridge Courses to be conducted from 12 th December 2018
6	Resolved that Value Added Courses on IOT & Arduino to be conducted from 26 th December 2018

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 2nd November 2018 at 11:05 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	AB
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	AB
14	Akshay Gosavi (GS Council)	AB
15	Akash Mane (GS Council)	AB
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal




Date: 09/12/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

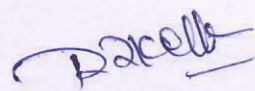
Action taken Report

Following is the Action taken Report of sixth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 2nd November 2018 at 11:05 am. in the Principal's cabin.

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 1 st October 2018 were read by IQAC coordinator Ms Poonam Mirwani and confirmed by members	
2.	Resolved that AAP Workshop to be conducted from 17 th November 2018	AAP Workshop was conducted on 17 th November 2018 & 19 th November 2018 for IT, Commerce and Management departments
3.	Resolved that Seminar on IPR and Patent will be organised on 20 th November 2018	Seminar on IPR and Patent was organised on 20 th November 2018.
4.	Resolved that Spoken Tutorial Online Exam to be conducted from 26 th November 2018 for the Faculty.	Spoken Tutorial Online Exam conducted from 26 th November 2018 to 31 st November 2018 for the all Faculty.
5.	Resolved that Bridge Courses to be conducted from 12 th December 2018	Bridge Courses on Accounts and Mathematics were conducted on 12 th December 2018 & 14 th December 2018.
6.	Resolved that Value Added Courses on IOT & Arduino to be conducted from 26 th December 2018	Value Added Courses on IOT & Arduino were conducted on 26 th December 2018 to 29 th December 2018.


Prof. Poonam Mirwani

Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar

Principal



Date: 03/12/2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-19/07 MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 7th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 10th December 2018 at 12:30 pm in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani

Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar

Principal



2018-19/07 MEETING AGENDA

The following agenda-items shall be discussed in the 7th Meeting of IQAC that has been scheduled to be held on 10th December,2018 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 6 th Meeting of IQAC held on 2 nd November,2018
2	To conduct Sessions on Self Defence for Women and Cyber Crime
3	Proposal to sign MOU with AXF NGO for Digital Literacy Programme
4	Visit to Patent Office Wadala
5	To conduct Administrative Audit
6	To conduct Value Added Courses on Digital Marketing
7	NSS Special Camp

Rakoll



Meeting Schedule Time : 12:30 pm		Starting Time :		12:30 pm	
Meeting of	IQAC	Meeting No.	2018-19/07	Held on	10/12/2018

Members present:


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Asif Rampurawala
4. Vijay Gawde
5. Pushpa Mahapatro
6. Umesh Koyande
7. Dr. Sarika Chouhan
8. Principal Venkatramani
9. Prof. Suresh Patil
10. Ms. Poonam Mirwani

The following agenda-items were discussed in the 7th Meeting of IQAC that held on 10th December 2018 at 12:30 pm. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 2 nd November 2018 were read by IQAC coordinator Dr Sarika Chouhan and confirmed by members
2	Resolved to conduct Sessions on Self Defence for Women and Cyber Crime by Mumbai Police on 4 th & 7 th January 2019
3	Resolved to sign MOU with AXF NGO for Digital Literacy Programme to be conducted by IEEE-VSIT SB Members in January & February 2019
4	Resolved to visit Patent Office Wadala on 10 th January 2019
5	Resolved to conduct Administrative Audit on 21 st January 2019
6	Resolved to conduct Value Added Courses on Digital Marketing in 3 rd Week of January 2019
7	Resolved to conduct NSS Special Camp from 24 th December 2018

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on on 10th December 2018 at 12:30 pm. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Absent
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Absent
9	Abhijit Rane	Absent
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Absent
12	Shri Milind Tadvalkar	Absent
13	Aditya Karandikar (Alumni)	Absent
14	Akshay Gosavi (GS Council)	Absent
15	Akash Mane (GS Council)	Absent
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



Date: 05/1/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

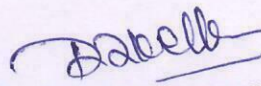
Following is the Action taken Report of seventh Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 10th December 2018 at 12:30 pm. in the Principal's cabin.

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 2 nd November 2018 were read by IQAC coordinator Dr Sarika Chouhan and confirmed by members	
2.	Resolved to conduct Sessions on Self Defence for Women and Cyber Crime by Mumbai Police on 4 th & 7 th January 2019	Sessions on Self Defence for Women and Cyber Crime by Mumbai Police conducted on 4 th & 7 th January 2019.
3.	Resolved to sign MOU with AXF NGO for Digital Literacy Programme to be conducted by IEEE-VSIT SB Members in January & February 2019	Digital Literacy Programme by AXF NGO conducted by IEEE-VSIT SB Members in January & February 2019.
4.	Resolved to visit Patent Office Wadala on 10 th January 2019	Visit to Patent Office Wadala organised on 10 th January 2019.
5.	Resolved to conduct Administrative Audit on 21 st January 2019	Administrative Audit Conducted on 21 st January 2019.
6.	Resolved to conduct Value Added Courses on Digital Marketing in 3 rd Week of January 2019 .	Value Added Courses on Digital Marketing Conducted on 26 th Jan 2019 to 27 th Jan 2019.
7.	Resolved to conduct NSS Special Camp from 24 th December 2018	NSS Special Camp organised from 24 th December 2018 to 2 nd Jan 2019.


Prof. Poonam Mirwani

Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar

Principal

Dated: 02/01/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)


2018-19/08 MEETING AGENDA


To,

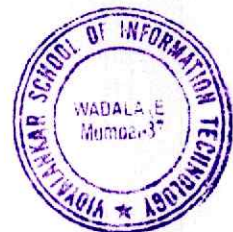
1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. **Murli Anantha**
4. **Asif Rampurawala**
5. **Vijay Gawde**
6. **Pushpa Mahapatro**
7. **Umesh Koyande**
8. **Sandip Khandekar**
9. **Abhijit Rane**
10. **Dr. Sarika Chouhan**
11. **Reshma Suryavanshi**
12. **Shri Milind Tadvalkar**
13. **Aditya Karandikar (Alumni)**
14. **Akshay Gosavi (GS Council)**
15. **Akash Mane (GS Council)**
16. **Principal Venkatramani**
17. **Prof. Suresh Patil**
18. **Ms. Poonam Mirwani**

Dear Sir/Madam,

It is my pleasure to inform you that the 8th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 7th January 2019 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/08 MEETING AGENDA

The following agenda-items shall be discussed in the 8th Meeting of IQAC that has been scheduled to be held on 7th January,2019 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 7 th Meeting of IQAC held on 10 th December,2018
2	To conduct drive for Measles Vaccination through NSS
3	To conduct District Level Workshop on RTI & Prevention of Sexual Harrassment
4	To provide training for MCA Entrance
5	Finalization of Schedule for VCMT-2019
6	To conduct Intercollegiate documentary Film Festival V-Chitra
7	To conduct Degree Distribution Ceremony
8	To conduct VAC on Digital Marketing

D. K. Kulkarni



Meeting Schedule Time : 11:00 am		Starting Time :		11:00 am	
Meeting of	IQAC	Meeting No.	2018-19/08	Held on	07/01/2019

Members present:


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Vijay Gawde
5. Pushpa Mahapatro
6. Umesh Koyande
7. Sandip Khandekar
8. Abhijit Rane
9. Reshma Suryavanshi
10. Shri Milind Tadvalkar
11. Prof. Suresh Patil
12. Ms. Poonam Mirwani

The following agenda-items were discussed in the 8th Meeting of IQAC that held on 7th January 2019 at 11:00 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 10 th December, 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members
2	Resolved to conduct drive for Measles Vaccination through NSS from 17 th January 2019
3	Resolved to conduct District Level Workshop on RTI & Prevention of Sexual Harrassment on 28 th January 2019
4	Resolved to provide training for MCA Entrance
5	Resolved to finalize the schedule for VCMT-2019 to be held on 8 th & 9 th February 2019.
6	Resolved to conduct Intercollegiate documentary Film Festival V-Chitra on 20 th February 2019.
7	Resolved to conduct Degree Distribution Ceremony on 23 rd of February 2019.
8	Resolved to conduct VAC on Digital Marketing from 20 th January 2019.

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 7th January 2019 at 11:00 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Absent
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Absent
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Akshay Gosavi (GS Council)	Absent
15	Akash Mane (GS Council)	Absent
16	Principal Venkatramani	Absent
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



Date: 03/2/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

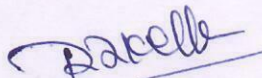
Action taken Report

Following is the Action taken Report of 8th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 7th January 2019 at 11:00 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 10 th December, 2018 were read by IQAC coordinator Ms. Poonam Mirwani and confirmed by members	
2.	Resolved to conduct drive for Measles Vaccination through NSS from 17 th January 2019	Conducted drive for Measles Vaccination through NSS from 17 th January 2019 to 28 th Feb 2019.
3.	Resolved to conduct District Level Workshop on RTI & Prevention of Sexual Harassment on 28 th January 2019	Conducted District Level Workshop on RTI & Prevention of Sexual Harassment on 28 th January 2019
4.	Resolved to provide training for MCA Entrance	Conducted Training for MCA Entrance by Career Counselling Committee on 1 st Feb 2019.
5.	Resolved to finalize the schedule for VCMT-2019 to be held on 8 th & 9 th February 2019.	VCMT-2019 Organised on 8 th & 9 th February 2019.
6.	Resolved to conduct Intercollegiate Documentary Film Festival V-Chitra on 20 th February 2019.	Organised V-CHITRA - A SHORT FILM AND DOCUMENTARY FEST on 20 th February 2019.
7.	Resolved to conduct Degree Distribution Ceremony on 23 rd of February 2019	Conducted Degree Distribution Ceremony on 23 rd of February 2019.
8.	Resolved to conduct VAC on Digital Marketing from 20 th January 2019.	Conducted VAC on Digital Marketing from 20 th January 2019.


Prof. Poonam Mirwani
Coordinator IQAC




Dr. (Mrs.) Rohini Kelkar
Principal

Date: 28/01/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)


2018-19/09 MEETING AGENDA

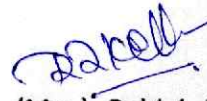
To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 9th Meeting of the Internal Quality Assurance Cell of Vidyalkar School of Information Technology is scheduled to be held on 4th February 2019 at 11:30 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/09 MEETING AGENDA

The following agenda-items shall be discussed in the 9th Meeting of IQAC that has been scheduled to be held on 4th February,2019 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 8 th Meeting of IQAC held on 7 th January,2019
2	To conduct Industrial Visits for all the courses
3	To conduct Guest Lectures
4	To organise V-Search
5	To organise Tantra-Vihar
6	To host Udaan
7	To hold CDC Meet
8	International Womens Day Celebration

Dakell



Meeting Schedule Time : 11:30 am		Starting Time :		11:40 am	
Meeting of	IQAC	Meeting No.	2018-19/09	Held on	04/02/2019

Members present:

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Abhijit Rane
8. Dr. Sarika Chouhan
9. Reshma Suryavanshi
10. Shri Milind Tadvalkar
11. Prof. Suresh Patil
12. Ms. Poonam Mirwani

The following agenda-items were discussed in the 9th Meeting of IQAC that held on 4th February 2019 at 11:40 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 7 th January, 2019 were read by IQAC coordinator Dr Sarika Chouhan and confirmed by members
2	Resolved to conduct Industrial Visits for all the courses after Mid-Term Exams
3	Resolved to conduct Guest Lectures for all courses in the Month of February & March
4	Resolved to organise V-Search on 2 nd March 2019
5	Resolved to organise Tantra-Vihar on 20 th March 2019
6	Resolved to host Udaan on 21 st of February 2019
7	Resolved to hold CDC Meet on 16 th February 2019
8	Resolved to celebrate International Womens Day on 8 th March 2019

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held on 4th February 2019 at 11:40 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Absent
8	Sandip Khandekar	Absent
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Akshay Gosavi (GS Council)	Absent
15	Akash Mane (GS Council)	Absent
16	Principal Venkatramani	Absent
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal




Date: 31/03/2019

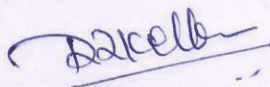
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of 9th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year held on 4th February 2019 at 11:40 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting	ATR
1.	Minutes of the previous meeting held on 7 th January, 2019 were read by IQAC coordinator Dr Sarika Chouhan and confirmed by members	
2.	Resolved to conduct Industrial Visits for all the courses after Mid-Term Exams	Organised Industrial Visit on 26 th Feb 2019.
3.	Resolved to conduct Guest Lectures for all courses in the Month of February & March	All planned Guest lectures, Seminar and Workshops conducted to enhance student's readiness and fill the gap between academia and industry.
4.	Resolved to organise V-Search on 2 nd March 2019	Organised V-Search on 2 nd March 2019.
5.	Resolved to organise Tantra-Vihar on 20 th March 2019	Organised Tantra-Vihar on 20 th March 2019
6.	Resolved to host Udaan on 21 st of February 2019	Hosted Udaan festival by DLLE unit of VSIT on 21 st of February 2019.
7.	Resolved to hold CDC Meet on 16 th February 2019	CDC Meet was held on 16 th February 2019 .
8.	Resolved to celebrate International Womens Day on 8 th March 2019	Celebration of International Women's Day organised on 8 th March 2019


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



Date: 21/02/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-19/10 MEETING AGENDA


To,

1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Murli Anantha
4. Asif Rampurawala
5. Vijay Gawde
6. Pushpa Mahapatro
7. Umesh Koyande
8. Sandip Khandekar
9. Abhijit Rane
10. Dr. Sarika Chouhan
11. Reshma Suryavanshi
12. Shri Milind Tadvalkar
13. Aditya Karandikar (Alumni)
14. Akshay Gosavi (GS Council)
15. Akash Mane (GS Council)
16. Principal Venkatramani
17. Prof. Suresh Patil
18. Ms. Poonam Mirwani

Dear Sir/Madam,

It is my pleasure to inform you that the 10th Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology is scheduled to be held on 2nd March 2019 at 11:00 am in the Principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal



2018-19/10 MEETING AGENDA

The following agenda-items shall be discussed in the 10th Meeting of IQAC that has been scheduled to be held on 2nd March,2019 in the Principal's cabin.

Agenda Item	Particulars
1	To confirm the minutes of 9 th Meeting of IQAC held on 4 th February,2019
2	To conduct guest lecture on opportunities in Indian armed force
3	To conduct Dr. Sanjeevani Deshpande memorial intercollegiate elocution competition
4	To organise BIZCON
5	To organise Alumni 2013 batch reunion
6	To host IEEE Bombay section hackathon

D. K. Bell



Meeting Schedule Time : 11:00 am		Starting Time :		11:00 am	
Meeting of	IQAC	Meeting No.	2018-19/10	Held on	02/03/2019


Members present:


1. Dr. Rohini Kelkar
2. Shri Girish Gokhale
3. Asif Rampurawala
4. Vijay Gawde
5. Pushpa Mahapatro
6. Umesh Koyande
7. Sandip Khandekar
8. Abhijit Rane
9. Dr. Sarika Chouhan
10. Reshma Suryavanshi
11. Shri Milind Tadvalkar
12. Aditya Karandikar (Alumni)
13. Principal Venkatramani
14. Prof. Suresh Patil
15. Ms. Poonam Mirwani

The following agenda-items were discussed in the 10th Meeting of IQAC that held on 2nd March 2019 at 11:00 am. in the Principal's cabin:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 4 th February, 2019 were read by IQAC coordinator Ms Poonam Mirwani and confirmed by members
2	Resolved to conduct guest lecture on opportunities in Indian armed force on 9 th March 2019
3	Resolved to conduct Dr. Sanjeevani Deshpande memorial intercollegiate elocution competition on 15 th March 2019
4	Resolved to organise BIZCON on 15 th & 16 th March 2019
5	Resolved to organise Alumni 2013 batch reunion on 23 rd March 2019
6	Resolved to host IEEE Bombay section hackathon on 30 th & 31 st March 2019

The meeting ended with a vote of thanks to the Chair.



Prof. Poonam Mirwani
Coordinator IQAC



Dr. (Mrs.) Rohini Kelkar
Principal



The following members were present for the IQAC meeting held 2nd March 2019 at 11:00 am. in the Principal's cabin:

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Murli Anantha	— AB —
4	Asif Rampurwala	Present
5	Vijay Gawde	— AB —
6	Pushpa Mahapatro	Present
7	Umesh Koyande	Present
8	Sandip Khandekar	Present
9	Abhijit Rane	Present
10	Dr. Sarika Chouhan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Present
14	Akshay Gosavi (GS Council)	— AB —
15	Akash Mane (GS Council)	— AB —
16	Principal Venkatramani	Present
17	Prof. Suresh Patil	Present
18	Poonam Mirwani	Present


Prof. Poonam Mirwani
Coordinator IQAC


Dr. (Mrs.) Rohini Kelkar
Principal

