

First Year Bachelor of Management Studies, Admissions (A.Y. 2024-25) Institute Level (IL) Quota / Against CAP

Admission Procedure of IL / ACAP Vacancies

1	<p>Submit the Institute's Online Application Form for IL admission.</p> <p>The email-ID given by the candidate in the application form shall be considered as a registered email-ID. Further communication shall be done on this email-ID.</p>
2	<p>Upload all required documents with the online application form.</p>
3	<p>The seat shall be offered to the candidate based on seat availability, branch preference and her/his inter- se merit. The allotment (if any) shall be communicated to the candidates.</p>
4	<p>If the candidate accepts the allotted seat s/he shall confirm her/his admission by reporting to the Institute on the mentioned date and time and by payment of requisite fees and submission of original documents with self-attested copies (3 sets) and 3 passport size recent photographs to the admission cell.</p>
5	<p>If candidate fails to pay FULL FEES at the time of admission, the offered seat shall stand cancelled automatically and the seat shall be offered to the next eligible candidate.</p>
6	<p>In case the candidate needs to cancel the admission, the candidate shall report to the admission cell along with the original retention letter and the fee receipt and complete the cancellation process.</p> <p>On cancellation, before the cutoff date (as declared by the Competent Authority), the Institute shall return all her/his original documents submitted to the Institute, deduct ₹1000/- and refund the balance amount.</p> <p>Candidate shall not be entitled to any refund of her/his fee if the online cancellation is affected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority.</p>

Admission Authority

29.9.2024